

# CALIFORNIA CONSUMER PRIVACY ACT CCPA COLLECTION

The rights and protections contained in the California Consumer Privacy Act (CCPA) apply to “Consumers,” and “Applicants” which means a natural person residing in California or California residents who are outside California for transitory purposes. The Act contains several exemptions from coverage such as information we may receive from you and about you in connection with a commercial product or service.

## NOTICE AT COLLECTION

The California Consumer Privacy Act requires that Align Aerospace inform Consumers, at or before the time of collection of a Consumer’s personal information, of the categories of personal information collected and the purpose for which the categories of personal information will be used.

Categories of Personal Information	Purpose(s)for which it will be collected and used
Identifiers such as real name, alias, postal address, unique personal identifier, online identifier, Internet Protocol Address, account name, Social Security number, driver’s license number, passport number or other similar identifiers.	<ul style="list-style-type: none"><li>* Offering commercial products or services</li><li>* Employment or similar action</li><li>* Marketing efforts</li><li>* Verifying consumer or applicant identities</li><li>* Regulatory compliance</li></ul>
Personal information, as defined in the California customer records law, such as name, contact information, insurance policy numbers, education, employment, employment history, bank account numbers for purchased and credit lines, credit card numbers, debit card numbers, other commercial information and medical or health information.	<ul style="list-style-type: none"><li>* Offering products or services</li><li>* Employment or similar action</li><li>* Marketing efforts</li><li>* Verifying consumer or applicant identities</li><li>* Regulatory compliance</li></ul>
Characteristics of protected classifications under California or federal law, such as race, gender or ethnicity.	<ul style="list-style-type: none"><li>* Employment or similar action</li><li>* Verifying consumer and applicant identities</li><li>* Regulatory compliance</li></ul>
Commercial information, including records of personal information, products or services purchased, obtained or considered, or other purchasing or consuming histories or tendencies.	<ul style="list-style-type: none"><li>* Offering products or services</li><li>* Employment or similar action</li><li>* Marketing efforts</li><li>* Verifying consumer or applicant identities</li><li>* Regulatory compliance</li></ul>
Employment or business information and reference checks, credit verification for businesses and candidates.	<ul style="list-style-type: none"><li>* Employment or similar action</li><li>* Verifying consumer and applicant identities</li><li>* Regulatory compliance</li></ul>

Internet or other electronic network activity information including, but not limited to, browsing history and information regarding a Consumer's interaction with an internet website, application or advertisement.

- \* Employment or similar action
- \* Marketing efforts
- \* Verifying consumer or applicant identities
- \* Regulatory compliance

Geolocation data, such as device location.

- \* Employment or similar action
- \* Marketing efforts
- \* Verifying consumer or applicant identities
- \* Regulatory compliance

Audio, electronic, visual or similar information, such as call or video recordings.

- \* Employment or similar action
- \* Marketing efforts
- \* Verifying consumer or applicant identities
- \* Regulatory compliance

Education Information subject to the federal Family Educational Rights and Privacy Act, such as student records, education validations etc.

- \* Employment or similar action
- \* Marketing efforts
- \* Verifying consumer or applicant identities
- \* Regulatory compliance

Inferences drawn from any of the information identified above to create a profile about, for example, a Consumer's preferences or characteristics.

- \* Offering products or services
- \* Marketing efforts
- \* Verifying consumer identities
- \* Regulatory compliance

Sensitive Personal Information including personal and business information that reveals your:

\* Social security, driver's license, business tax id, state identification card or passport number, address, phone number

\* Account or portal log in, commercial information, debit or credit card number in combination with any required security or access codes, passwords or credentials allowing access to account/company portal or other related access

\* Precise Geolocation

\* Your racial, or ethnic origin, religious or philosophical beliefs or union affiliation

\* The contents of your mail, email, and text communication unless we are the intended recipient of the communication.

- \* Offering products or services
- \* Employment or similar action
- \* Marketing efforts
- \* Verifying consumer or applicant identities
- \* Regulatory compliance
- \* Detecting/preventing security incidents

We store your personal information for as long as we believe is reasonably necessary or appropriate to fulfill our business or commercial purposes or to comply with applicable law, audit requirements, regulatory requests or orders from competent courts. We review our retention policies periodically to ensure that we are not maintaining your information for longer than necessary.

We do not and will not sell or share (for cross-contextual behavioral advertising) your personal information, including your sensitive personal information, to any third party, nor have we done so in the preceding 12 months. Similarly, we do not and will not collect, sell or share (for cross-contextual behavioral advertising) the personal information, including sensitive personal information, of minors under 16 years of age.

For more information regarding our privacy practices, please email us at [Info@alignaero.com](mailto:Info@alignaero.com) or visit <https://alignaero.com/about/privacy-policy/>

## RIGHT TO KNOW OR ACCESS TO PERSONAL INFORMATION COLLECTED

We have collected the following categories of personal information in the preceding 12 months for business or commercial purposes:

- **Identifiers** such as real name, alias, postal address, unique personal identifier, online identifier, Internet Protocol Address, account name, Social Security number, driver's license number, passport number or other similar identifiers.
- **Personal information, as defined in the California customer records law**, such as name, contact information, insurance policy numbers, education, employment, employment history, bank account numbers, credit card numbers, debit card numbers, other commercial information and medical or health information.
- **Characteristics of protected classifications under California or federal law**, such as race, gender or ethnicity.
- **Commercial information**, including records of personal property, products or services purchased, obtained, or considered, or other purchasing or consuming histories or tendencies.
- **Internet or other electronic network activity information** including, but not limited to, browsing history and information regarding a Consumer's interaction with an internet website, application or advertisement.
- **Geolocation data**, such as device location.
- **Audio, electronic, visual or similar information**, such as call or video recordings.
- **Education Information** is subject to the federal Family Educational Rights and Privacy Act, such as student records.
- **Inferences** drawn from any of the information identified above to create a profile about, for example, a Consumer's preferences or characteristics.
- **Sensitive Personal Information** including personal information that reveals your:
  - Social security, driver's license, state identification card or passport number
  - Account log-in, commercial account, debit card or credit card number in combination with any required security or access code, password or credentials allowing access to an account or portal.
  - Precise geolocation
  - Your racial or ethnic origin, religious or philosophical beliefs or union membership
  - The contents of your mail, email and text messages unless we are the intended recipient of the communication.
  - Your biometric information

We will collect information from you when you contact us directly or provide information to us to provide you with our products and services. In addition, we collect information from and about you through the following:

- Service providers
- Everify for employment
- Credit report agencies
- Marketing companies
- Public records
- Consumer data resellers

We have collected the above categories of personal information in the preceding 12 months for the following business or commercial purposes:

- **Account Services:** We use personal information to offer you our account services, including (1) establishing, maintaining, supporting and servicing an account you may have opened with us and for which you provided the information or that you may have applied for or established with us; (2) providing services, products or information you may have requested from us; and/or (3) performing services such as providing customer service, processing or fulfilling orders and transactions, verifying customer information, processing payments, providing payment terms, providing analytic services or providing similar services on our own behalf or on the service provider's behalf.
- **Employee Services:** We use personal information to perform background checks necessary to comply with legal requirements, to perform reference checks, to verify eligibility to work in the United States, for contact purposes, to assess your qualification for employment, to conduct performance evaluations, for payrolls and budgeting purposes, for implementation of employee benefits, for internal organizational purposes to establish proper accommodations for sick time, PTO, leaves of absences or emergency situations, and to conduct health screenings as allowed by OSHA and the CDC to protect the safety of our employee during pandemic situations.
- **Security and Fraud Detection:** We use personal information for our security and fraud detection services, including detecting security incidents, protecting against malicious, deceptive, fraudulent or illegal activity and prosecuting those responsible for that activity.
- **Debugging:** We use personal information to engage in debugging to identify and repair errors that impair existing intended functionality.
- **Improvement of Products and Services:** We use personal information to verify, maintain and improve our products and services.
- **Internal Research:** We use personal information for our internal research related to technological development and demonstration.
- **Advertising and Marketing Services:** We use personal information to provide advertising or marketing services on our own behalf.

- **Audits:** We use personal information to audit current interactions with you and organizations that work with Align related transactions (e.g., employment, counting and verifying ad impressions, auditing compliance).
- **Merger/Acquisition/Bankruptcy, etc.:** We may use your personal information as part of a merger, acquisition, bankruptcy or other transaction if a third party assumes control of us.
- **Commercial/Economic Interests:** We use personal information to advance our commercial or economic interest; including selling loans to subsequent investors.
- **Regulatory Compliance and Legal Obligations:** We use personal information to comply with regulatory and legal obligations.

In addition, we only collect or use sensitive personal information for the following business or commercial purposes:

- To perform the services or provide the goods reasonably expected by an average Consumer who requests those goods or services.
- To prevent, detect and investigate security incidents that compromise the availability, authenticity, integrity and/or confidentiality of personal information.
- To resist malicious, deceptive, fraudulent or illegal actions directed at the business and to prosecute those responsible for those actions.
- To ensure the physical safety of natural persons.
- For short-term, transient use, including, but not limited to, non-personalized advertising shown as part of a Consumer's current interaction with the business.
- To verify or maintain the quality or safety of a product, service or device that is owned or controlled by the business, and to improve, upgrade or enhance the service or device that is owned or controlled by the business.
- To collect or process sensitive personal information where such collection or processing is not for the purpose of inferring characteristics about a consumer.
- To review for employment purposes and background checks applicable by state and federal laws
- Drug screens as permitted by state and federal law
- The ability to work on government contracts or property.

Align Aerospace will not collect or use sensitive personal information beyond the purposes identified above.

Consumers have the right to request that Align Aerospace disclose the following information covering the 12 months preceding the request (“Request to Know” or “Request to Access”):

- The categories of personal information Align Aerospace collected about the Consumer and the categories of sources from which Align Aerospace collected such personal information.
- The specific pieces of personal information Align Aerospace collected about the Consumer.
- The business or commercial purpose for collecting, selling (if applicable) or sharing for certain types of advertising (if applicable) personal information about the Consumer.
- The categories of personal information about the Consumer that Align Aerospace sold and the categories of third parties to whom Align Aerospace sold such personal information (if applicable).
- The categories of personal information about the Consumer that Align Aerospace shared for certain types of advertising, and the categories of third parties with whom Align Aerospace shared such personal information (if applicable).
- The categories of personal information about the Consumer that Align Aerospace otherwise disclosed, and the categories of third parties to whom Align Aerospace disclosed such personal information.

We will respond to Consumers’ requests consistent with applicable law.

Consumers and applicants may submit a request to know via email to [info@alignaero.com](mailto:info@alignaero.com) or by mailing us directly to our headquarters located at 9401 Desoto Ave, Chatsworth Ca 91311.

Upon receiving a Request to Know or Request to Access, Align Aerospace. will verify the identity of the Consumer making the request to a reasonable, or reasonably high, degree of certainty based on the sensitivity and nature of the information requested. This process generally involves comparing information provided by the Consumer against information that Align Aerospace. deems reliable in its records. This process may also require the Consumer to execute a declaration under penalty of perjury that the requestor is the Consumer whose personal information is being requested. In the event that Align Aerospace. is unable to confirm the identity of the Consumer, we will deny the Request to Know or Request to Access to protect the personal information of the Consumer.

# CATEGORIES OF PERSONAL INFORMATION DISCLOSED TO THIRD PARTIES FOR A BUSINESS OR COMMERCIAL PURPOSE IN THE PRECEDING 12 MONTHS

Align Aerospace has disclosed the following categories of personal information to the following categories of third parties for a business or commercial purpose in the preceding 12 months:

Categories of Personal Information Disclosed in the Preceding 12 Months	CATEGORIES OF THIRD PARTIES RECEIVING SUCH INFORMATION FOR A BUSINESS OR COMMERCIAL PURPOSE
Identifiers such as real name, alias, postal address, unique personal identifier, online identifier, Internet Protocol Address, account name, Social Security number, driver's license number, passport number or other similar identifiers.	<ul style="list-style-type: none"> <li>* Our affiliated entities</li> <li>* Trusted 3rd party service providers</li> <li>* Medical Facilities for drug screen purposes</li> <li>* Credit bureaus</li> <li>* Regulatory agencies</li> <li>* Law enforcement authorities as necessary</li> <li>* Public records</li> </ul>
Personal information, as defined in the California customer records law, such as name, contact information, insurance policy numbers, education, employment, employment history, bank account numbers for purchased and credit lines, credit card numbers, debit card numbers, other commercial information and medical or health information.	<ul style="list-style-type: none"> <li>* Our affiliated entities</li> <li>* Trusted 3rd party service providers</li> <li>* Medical Facilities for drug screen purposes</li> <li>* Credit bureaus</li> <li>* Regulatory agencies</li> <li>* Law enforcement authorities as necessary</li> <li>* Public records</li> </ul>
Characteristics of protected classifications under California or federal law, such as race, gender or ethnicity.	<ul style="list-style-type: none"> <li>* Our affiliated entities</li> <li>* Trusted 3rd party service providers</li> <li>* Medical Facilities for drug screen purposes</li> <li>* Credit bureaus</li> <li>* Regulatory agencies</li> </ul>
Commercial information, including records of personal information, products or services purchased, obtained or considered, or other purchasing or consuming histories or tendencies.	<ul style="list-style-type: none"> <li>* Trusted 3rd party service providers</li> <li>* Medical Facilities for drug screen purposes</li> <li>* Credit bureaus</li> <li>* Regulatory agencies</li> <li>* Public records</li> </ul>
Employment or business information and reference checks, credit verification for businesses and candidates.	<ul style="list-style-type: none"> <li>* Trusted 3rd party service providers</li> <li>* Medical Facilities for drug screen purposes</li> <li>* Credit bureaus</li> <li>* Regulatory agencies</li> <li>* Public records</li> </ul>

Internet or other electronic network activity information including, but not limited to, browsing history and information regarding a Consumer's interaction with an internet website, application or advertisement.

- \* Trusted 3rd party service providers
- \* Medical Facilities for drug screen purposes
- \* Credit bureaus
- \* Regulatory agencies
- \* Public records

Geolocation data, such as device location.

- \* Trusted 3rd party service providers
- \* Medical Facilities for drug screen purposes
- \* Credit bureaus
- \* Regulatory agencies
- \* Public records

Audio, electronic, visual or similar information, such as call or video recordings.

- \* Trusted 3rd party service providers
- \* Credit bureaus
- \* Regulatory agencies
- \* Public records

Education Information subject to the federal Family Educational Rights and Privacy Act, such as student records, education validations etc.

- \* Trusted 3rd party service providers
- \* Regulatory agencies
- \* Public records

Inferences drawn from any of the information identified above to create a profile about, for example, a Consumer's preferences or characteristics.

- \* Offering products or services
- \* Marketing efforts
- \* Verifying consumer identities
- \* Regulatory compliance

Sensitive Personal Information including personal and business information that reveals your:

\* Social security, driver's license, business tax id, state identification card or passport number, address, phone number

\* Account or portal log in, commercial information, debit or credit card number in combination with any required security or access codes, passwords or credentials allowing access to account/company portal or other related access

\* Precise Geolocation

\* Your racial, or ethnic origin, religious or philosophical beliefs or union affiliation

\* The contents of your mail, email, and text communication unless we are the intended recipient of the communication.

- \* Our affiliated entities
- \* Trusted 3rd party service providers
- \* Medical Facilities for drug screen purposes
- \* Credit bureaus
- \* Regulatory agencies
- \* Law enforcement authorities as necessary
- \* Public records

## **RIGHT TO REQUEST DELETION OF PERSONAL INFORMATION**

Consumers have the right to request Align Aerospace. delete personal information that Align Aerospace. has collected from them (“Request to Delete”). As recognized in the California Consumer Privacy Act, there are obligations and requirements imposed on banks which prevent Align Aerospace from deleting certain personal information. We will respond to Consumers’ requests consistent with applicable law.

Consumers and applicants may submit request to know via email to [info@alignaero.com](mailto:info@alignaero.com) or by mailing us directly to our headquarters located at 9401 Desoto Ave, Chatsworth Ca 91311.

Upon receiving a Request to Delete, Align Aerospace. shall verify the identity of the Consumer making the request to a reasonable, or reasonably high, degree of certainty based on the sensitivity and nature of the information requested. This process generally involves comparing information provided by the Consumer against information which Align Aerospace. deems reliable in its records. This process may also require the Consumer to execute a declaration under penalty of perjury that the requestor is the Consumer whose personal information is being requested.

## **RIGHT TO REQUEST CORRECTION OF INACCURATE PERSONAL INFORMATION**

Consumers have the right to request that Align Aerospace. correct inaccurate personal information (“Request to Correct”). We will respond to Consumers’ requests consistent with applicable law.

Consumers and applicants may submit request to know via email to [info@alignaero.com](mailto:info@alignaero.com) or by mailing us directly to our headquarters located at 9401 Desoto Ave, Chatsworth Ca 91311.

Upon receiving a Request to Correct, Align Aerospace. shall verify the identity of the Consumer making the request to a reasonable, or reasonably high, degree of certainty based on the sensitivity and nature of the information requested. This process generally involves comparing information provided by the Consumer against information which Align Aerospace. deems reliable in its records. This process may also require the Consumer to execute a declaration under penalty of perjury that the requestor is the Consumer whose personal information is being requested.

## **RIGHT TO NON-DISCRIMINATION OR NON-RETALIATION FOR EXERCISE OF A CONSUMER’S PRIVACY RIGHTS**

Consumers have the right to be free from unlawful discrimination or retaliation for exercising their rights under the California Consumer Privacy Act.

## **AUTHORIZED AGENT**

When a Request to Know, a Request to Access, a Request to Delete, or a Request to Correct is submitted by an authorized agent, Align Aerospace will require the Consumer to (1) provide the authorized agent written permission to do so; and (2) will require the Consumer to verify their own identity directly with Align Aerospace. In the event that Align Aerospace. is unable to verify the identity of the Consumer or does not receive proof from the authorized agent that the Consumer authorized the agent to act on the Consumer's behalf, it will deny the request. The requirement to obtain and provide written permission from the consumer does not apply to requests made by an opt-out preference signal.

## **LAST UPDATED**

This privacy policy was last updated on August 15, 2023.