



VMI On-Site Warehouse Associate (Poway, CA)

External Posting

Date: 06/19/17

Location: General Atomics, Poway, CA

To apply for this position, click here: [Requisition # 1098](#)

Founded in 1972, Align Aerospace is located in Chatsworth, CA, and employs approximately 175 associates worldwide. Align Aerospace is an internationally recognized leader and global supplier of hardware and related components to a broad range of aerospace original equipment manufacturers (OEM) and their subcontractors. We believe in a core business philosophy of continuous improvement that leverages the company to drive consistency and enable growth. Align Aerospace and its affiliate companies are an equal opportunity employer.

Brief Position Description

This position is located at Align Aerospace customer site in Poway, California.

VMI On-Site Warehouse Associate is responsible for performing/controlling a combination of manual or automated tasks necessary for the receipt, storage, and delivery of product. This may include functions of receiving, picking, packing, delivery, staging, transporting, storage and delivery of product Responsible for the efficient flow of aerospace fastener products to Production line Point of Use areas.

Duties and Responsibilities

- Support On-Site VMI Account Manager with operational tasks
- Receive and put away product safe and accurately
- Pick, pack, count and deliver product to multiple Point of Use locations within the customer's facilities
- Maintain accurate inventory and cycle counts
- Ability to perform heaving lifting (up to 50 pounds)
- Work effectively as a team contributor on all assignments.
- Work independently while understanding the necessity for communicating and coordinating work efforts with other employees and customer personnel.
- Follow company safety policies and procedures.
- Follow customer safety policies
- Performs additional duties as required
- *Make deliveries to multiple off-site locations via Company van*
- Overtime and weekend work may be required

Minimum Job Requirements

- High school diploma or GED;
- Warehouse background desired.



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- Good written & verbal communication skills
- Must be able to interact with customer professionally
- Must have a clean driving record. No alcohol related convictions within 10 years.
- Valid Class A, B or C driver's license.
- Forklift experience desired, but will train the right candidate
- Computer literate
- Warehouse background desired

Knowledge, Skills and Abilities Required

- Accurately performs multiple operational tasks assigned to the individual
- Demonstrates basic material handling/ packaging /warehouse equipment skills
- Demonstrates effective oral communication skills
- Basic computer skills (Microsoft Office) and database knowledge
- Teamwork
- Organization
- Documentation Skills
- Data Entry Skills, Dependability
- Basic Math skills
- The California Motor Vehicle Code, traffic regulations; fundamentals of customer service; and safe driving practices.
- Ability to lift 25-50 lbs.

Conditions of Employment

- Possession of a valid CA driver's license is a requirement for this job.
- Must be a US Citizen

Working Conditions and Physical Effort

- Considerable physical activity. May require handling of objects that can weigh up to 50 lbs.

Rewards

In addition to gaining invaluable experience and having the opportunity to create a legacy, the dynamic leader we seek will be rewarded with:

- **Competitive Salary**
- **Matching 401(k) contribution**
- **Exceptional Benefits**
 - ✓ Medical Insurance
 - ✓ Dental Insurance



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- ✓ Vision Insurance
- ✓ Short-Term Disability Insurance
- ✓ Long-Term Disability Insurance
- ✓ Accidental Death and Dismemberment Insurance
- ✓ Life Insurance
- ✓ Flexible Spending Accounts (Medical and Dependent Care)
- ✓ Educational Reimbursement

Align Aerospace is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, age, genetic information, sexual orientation, or protected veteran status and will not be discriminated against on the basis of disability or any other characteristic protected by applicable federal, state or local law. Align Aerospace provides all training required by OSHA to ensure employee safety.

Revised Date: 06/19/17