

Finance Credit Analyst

Date: February 20, 2017
Location: Chatsworth, California
Apply Online: [Requisition # 1097](#)

Founded in 1972, Align Aerospace is located in Chatsworth, CA, and employs approximately 175 associates worldwide. Align Aerospace is an internationally recognized leader and global supplier of hardware and related components to a broad range of aerospace original equipment manufacturers (OEM) and their subcontractors. We believe in a core business philosophy of continuous improvement that leverages the company to drive consistency and enable growth. Align Aerospace and its affiliate companies are an equal opportunity employer.

We currently have an outstanding career opportunity for a highly motivated team player as a **Credit Analyst** in our Chatsworth, California location.

Reporting directly to the Controller, the ideal candidate for this position is capable of:

- Performing all Credit and Collection functions including extending and monitoring credit lines and use of collateral risk tools.
- Monitor accounts receivable aging on daily basis to identify delinquent accounts and work directly with customers to obtain payment.
- Ability to resolve past due issue, deductions, and payment discrepancies on customer accounts, while maintaining contact with customers to resolve outstanding balances.
- Review daily credit hold reports and determine the appropriate action to release orders.
- Ability to develop relationships with customers in order to facilitate positive outlook between customers and credit department.
- Knowledge of cash application, letters of credit, and research involved.
- Work closely with sales team to resolve invoice discrepancy including processing credit memo or adjusting entries as necessary.
- Generate monthly progress report by customer and/or group accounts to meet company's month-end deadline reporting.
- Willing to work in a team environment, while maintaining individual tasks and projects pertaining to customer accounts.
- Perform other related duties/responsibilities as assigned or requested.

Requirements:

- Minimum of 3 years credit and collection experience.
- High school diploma required; Associates Degree in Business preferred.
- Strong analytical and problem-solving skills.
- Ability to remain focused on tasks while interfacing with sales people and customers in a professional and courteous manner.
- Working knowledge of MS Office including Excel, Word,
- Excellent communication (written and verbal) and presentation skills to interact with customers.