



SENIOR BUYER

Come Join our Team!

There's something special about Align Aerospace. There's a sense of pride that comes from knowing your heart and hands play a part in creating one of the world's greatest inventions---airplanes.

We are on a new journey of growth, building on our most formidable assets: our financial strength, our global reach, our unrivaled distribution system and the strong commitment of our management and employees worldwide.

Our journey focuses on leveraging these strengths to become a truly sustainable growth company and, ultimately, one of the most respected supply chain companies in the world.

The time is now.

Every person has the opportunity to create a long and successful career with Align Aerospace. With operations in over +5 countries, and a catalog of development programs, the growth opportunities with this company are boundless.

What Do We Offer

- The ability to contribute, to make a difference and have a tangible impact-turning your passion into action;
- Creative thinking in your work and life, regardless of your role;
- A spirit of collaboration- you thrive when you work with a diverse range of people with different views, perspectives and priorities;
- A pragmatic mindset that understands the challenge of sustainability

Top Six Reasons to work for Align Aerospace

- 1. Ability to make a difference**
- 2. Ability to grow**
- 3. Be a part of a diverse team**
- 4. One-of-a-kind experiences**
- 5. Accessibility to more than just a company**
- 6. Rewarding environment**



The Company

Founded in 1972, Align Aerospace is located in Chatsworth, CA, and employs approximately 175 associates worldwide. Align Aerospace is an internationally recognized leader and global supplier of hardware and related components to a broad range of aerospace original equipment manufacturers (OEM) and their subcontractors. Our professionally trained and highly experienced staff are skilled at managing our supplier relationships and providing continuous support to our customers globally. We believe in a core business philosophy of continuous improvement that leverages the company to drive consistency and enable growth. Align Aerospace and its affiliate companies is an equal opportunity employer. For more information visit: www.alignaero.com.

HOW TO APPLY : Interested candidates may submit their resume online at [Align Careers - Senior Buyer](#). **(Paper applications will NOT be accepted. ALL communication will be via email. In your email, please be sure to check your spam/junk folders.)**

Brief Position Description

Align Aerospace is seeking a Senior Buyer for our Chatsworth, California location. The Senior Buyer will provide support to the Procurement function at Align. The selected candidate will work with other buyers and will be responsible for day-to-day buying activities in an SAP/ ERP environment. The position is responsible to negotiate supplier contracts to achieve annual cost reductions, improved payment terms, inventory reduction, and terms and conditions most favorable to the Company.

KEY ACCOUNTABILITIES

- Accountable as a major contributor for Procurement Operations within a group of businesses for multiple locations, regionally
- Creates and maintains supplier improvement and process improvement initiatives within Align and across the interface between Align and its suppliers in order to achieve effective, competitive supply chains
- Coordinate the day-to-day or strategic demands, needs and requirements of the business for materials, services, and outsourcing
- Identifies needs for the annual planning cycle and makes ad hoc requests for specific assistance when required
- Maintains strong relationships with the Global and Regional Commodity Managers as well as all Procurement Operations staff and has intimate knowledge of the commodities and the businesses within the portfolio to adequately ensure coordination
- Develops and agrees with customers on specific performance commitments.
- Recommends appropriate metrics for assigned commodities to drive supplier and commodity specific performance goals.
- Responds to contract administration audits and implements, as appropriate audit recommendations
- Develops and enhances processes; systems and reporting capabilities to drive efficiencies in providing regional Procurement services



- Identifies appropriate competitive benchmarks and implements approved process changes necessary to achieve first quintile performance in benchmark group
- Promotes communication across the departments to identify and drive toward common policies and best practices to achieve cost reductions

QUALIFICATIONS & JOB REQUIREMENTS

- Bachelor's Degree in Business, Supply Chain (Procurement), Finance, or Engineering
- Ensures Align's Policy for safety and diversity initiatives are implemented. Works safely, reinforcing the safety habits of all employees in the sphere of influence.
- 6+ years Procurement experience in a distribution or retail environment
- Professional certifications (CPM, APICS, P.E.)
- Procurement experience in the Aerospace Industry highly desired
- Superior "change-management" skills and an ability to work independently are necessary.
- Proficiency in desktop software programs, necessary in successfully executing against job requirements (Word, Excel, PowerPoint) as well as functional knowledge of network systems necessary to complete tasks, and manage duties accordingly.
- Exceptional written, oral communication and presentation skills to facilitate communication and interaction with all staff levels as well as prospective customers. Must be able to clearly document activities and communicate effectively.

Environment: Generally the job requires 75% sitting, 15% walking and 10% standing. The job is performed under minimal temperature variations, a generally hazard free environment, and in a clean atmosphere.

Physical Demands: The usual and customary methods of performing the job's functions requires the following physical demands: occasional lifting, carrying, pushing and/or pulling; some climbing and balancing; some stooping, kneeling, crouching and/or crawling; significant reaching, handling, dexterity of hands and fingers.

Interview Process: All applicants must clearly indicate on application/resume information sufficient to determine whether the applicant meets the minimum qualifications.

Disability Accommodation: If you have a disability which may require an accommodation in any part of the hiring process, you must notify the HR Office by phone or in writing prior to your scheduled visit.

EMPLOYMENT REQUIREMENTS:

Employment Verification: In accordance with the Immigration Reform and Control Act of 1986, the company must verify that all new employees, at the time of hire, have proof of their right to work in the United States.

Note: As a condition of employment at Align Aerospace, you must agree to and pass a drug screen test, criminal background check, and motor vehicle check.



Rewards

In addition to gaining invaluable experience and having the opportunity to create a legacy, the dynamic leader we seek will be rewarded with:

Competitive Salary

Matching 401(k) contribution

Exceptional Benefits

- Medical Insurance
- Dental Insurance
- Vision Insurance
- Short-Term Disability Insurance
- Long-Term Disability Insurance
- Accidental Death and Dismemberment Insurance
- Life Insurance
- Flexible Spending Accounts (Medical and Dependent Care)
- Educational Reimbursement

**ALIGN AEROSPACE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION/TITLE IX EMPLOYER AND
TOBACCO FREE WORKPLACE**